



**University of Technology, Jamaica International Hydrogen Conference
 “The Hydrogen Economy – A Sustainable Energy Diversification Option for the Caribbean”
 November 3-4, 2015**

Exhibitors Commitment Form

Name of Company:

Name of Contact Person:

Contact Persons Email:

Contact Person’s Tel:

Fax:

Brief Description of Requirements:

Booth Space (s) Required:

I hereby agree to all the Terms and Conditions as set out below

SIGNED BY:

TERMS & CONDITIONS: (this list is not exhaustive)

- Each exhibitor will be allotted a booth or an open space of [3m² (10 ft), 6m² (20 ft) where a larger space may be required. The commitment fee for each space is **US\$200**.
- Where exhibitors request, the space will be outfitted with a 110 volt, 50-cycle single-phase electricity terminal outlet, one table, two chairs.
- Garbage disposal services and daily cleaning of common areas and sanitary conveniences will be provided.
- Allocated space cannot be changed or transferred without permission of the Exhibition Coordinator
- Booth set up **should** commence **by 3:00 pm, Monday, November 2, 2015** and completed at 7 pm on the same day. The viewing of exhibits will commence on the morning of **Tuesday, November 3, 2015, beginning at 9:00 am** and will **end at 5:30 pm** and Wednesday, **November 4, 2015** at the same time.
- Dismantling and removal of booth structure and displayed items/exhibits **MUST be completed by 9 pm on Wednesday, November 3, 2015**.
- The University will NOT be liable for any damage or loss to any property. The university will provide over night security services and will not be responsible for damage to any property outside of the dismantling period.
- The Exhibition Coordinator reserves the right to make changes where necessary; e.g. space allocation and/or re-allocation
- The commitment fee of US\$200 is non-refundable.

**Completed Commitment Forms
 must be submitted by
 Friday, October 23, 2015
 to:**

**Miss Nicola Hamilton
 Email: nihamilton@utech.edu.jm
 or CSEII@utech.edu.jm**

**Cheques should be made payable
 to the University of Technology,
 Jamaica**

**Local payments should be made
 at the University Accounts
 Receivables Department, Papine
 Campus**

**For Wire Transfers and
 further information, please
 contact:**

**Tel: (876) 970-5243; 5248
 Email: CSEII@utech.edu.jm**